



Advertisement No. IITH/2021/Rec/NF/09 dated 11.09.2021

01. IIT Hyderabad invites Online applications from Indian Nationals for the following posts:

Post No.	Name of the post	Pay Level and Pay	Upper Age limit	Category & No. of posts					
				SC	ST	OBC	EWS	UR	Total
01	Executive Engineer (Electrical)	11: 67700 – 208700	45	-	-	-	-	01	01
02	Senior Technical Superintendent	10: 56100 – 177500	45	-	-	-	-	01	01
03	Junior Medical Officer	10: 56100 – 177500	45	-	-	-	-	01	01
04	Junior Psychological Counsellor	08: 47600 – 151100	40	-	-	-	-	01	01
05	Junior Engineer (Civil)	06: 35400 – 112400	35	-	-	-	-	02	02
06	Junior Engineer (Electrical)	06: 35400 – 112400	35	-	-	-	-	02	02
07	Technical Superintendent*	08: 47600 – 151100	40	01	-	02	02	02	07
08	Junior Technician	03: 21700 – 69100	35	-	01	01	02	04	08
09	Multi Skill Assistant Gr – 1 (Electrical)	01: 18000 – 56900	30	-	-	01	-	-	01
Total				01	01	04	04	14	24

Note:

* Technical Superintendent: one of the OBC category vacancies is against post on which an individual holds 'Lien'. In case the individual joins back IITH, the selected candidate will be reverted to parent office and/or post previously held as the case may be. Hence, only the applications received from the employees of the Govt. organizations/Central Autonomous bodies, allowed to hold lien on their position at their parent organization, will be considered against this vacancy. (A supporting document to this effect needs to be submitted from their respective parent organization.)

Abbreviations:

SC: Scheduled Caste	ST: Scheduled Tribe	OBC: Other Backward Classes	EWS: Economically Weaker Sections	UR: Unreserved
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02. Reservation for 'Persons with Disabilities' with minimum 40% disability: Preference will be given to 'Persons with Disabilities' (PWD) with minimum 40% disability, even where the reservation is not marked and suitable PWD candidates are available.

Post No. 01 to 03	Cycle 2	One post is reserved for VH or HH or Autism.
Post No. 04 to 07	Cycle 2	One post is reserved for VH or HH or Autism.
Post No. 08 to 09	Cycle 2	One post is reserved for VH or HH or Autism.

i) **For Persons with Disabilities (PWD) with minimum 40% disability:**

Post No.	Name of the post	Categories of Disabled suitable for jobs	Physical requirements	Posts Identified for the following Disabilities
01	Executive Engineer (Electrical)	OL, HH	BN, MF, CL, KC, L, PP, RW, S, SE, ST, W	OH, HH.
02	Senior Technical Superintendent	OL, HH	BN, C, CL, MF, H, KC, L, PP, RW, S, SE, ST, W.	OH, HH.
03	Junior Medical Officer	OA, OL	BN, MF, H, L, S, SE, ST, W	OH
04	Junior Psychological Counsellor	OA, OL, BL	MF, H, S, SE. OH.	OH
05	Junior Engineer (Civil)	OL, OA, HH	BN, CL, MF, KC, L, PP, RW, S, SE, ST, W	OH, HH.
06	Junior Engineer (Electrical)	OL, HH	BN, CL, MF, KC, L, PP, RW, S, SE, ST, W	OH, HH.
07	Technical Superintendent	OA, OL	BN, CL, CRL, MF, H, KC, L, PP, S, SE, ST, W.	OH.
08	Junior Technician	OA, OL, BL, HH	BN, MF, H, KC, L, PP, S, SE, ST, W.	OH, HH.
09	Multi Skill Assistant Gr – 1 (Electrical)	OL, OA, HH, LV	BN, MF, H, L, PP, S, SE, ST, W.	OH, VH, HH.

ii) **Abbreviations:**

OL – One Leg.	BL – Both Legs.	OA – One Arm.	BLOA – Both Legs and One Arm.
OAL – One Arm and One Leg.	B – Blind.	LV – Low Vision.	HH – Hearing Impaired.

iii) **Physical requirements:**

BN – Bending.	H – Hearing.	MF – Manipulating with Fingers.	SE – Seeing.
C – Communication.	JU – Jumping.	PP – Pulling and pushing.	ST – Standing.
CL – Climbing.	KC – Kneeling and Crouching.	RW – Reading and Writing.	W – Walking.
CRL – Crawling.	L – Lifting.	S – Sitting.	-

03. Relaxation in upper age limit: As per Govt. of India norms

Category	Age relaxation
SC/ST	5 years against reserved posts only.
OBC	3 years against reserved posts only.
PWD with minimum 40% disability	15 years for SC/ST, 13 years for OBC, and 10 years for others against all the posts identified suitable for the relevant category of disability; subject to maximum age not exceeding 56 years on the last date for receipt of applications.
Ex-servicemen	As per Government of India norms.
Employees of IIT Hyderabad	As per the Institute's norms, no age-limit for regular internal candidates applying for the direct recruitment posts

Note: Relaxation in age to the SC/ST/OBC candidates only in respect of vacancies reserved for them.

04. Following are the essential and desirable qualifications for the posts notified under point no. 1, above.

Post No.	Essential, desirable qualifications and experience
01	<p>Executive Engineer (Electrical) – 1 (UR)</p> <p>Essential: a) BE/BTech in Electrical Engineering/ Electrical & Electronics Engineering with first class from a recognized University/Institution and b) with at least 10 years of relevant experience out of which at least 4 years of relevant experience as Assistant Executive Engineer in Pay Level 10 or its equivalent position OR 7 years as Assistant Engineer in Pay Level 7/8 or above. Relevant experience should be from CPWD/ State PWD, Centrally Funded Institutions or similar organized services/ PSU, Statutory or Autonomous Organizations/ Universities/reputed organization under Central/State Government.</p> <p>Desirable: a) Experience in National/ International construction management, practice including CPWD practices. b) Building Information Modelling and related Software, c) Knowledge of Auto CAD (Computer Aided Design) and Project management software or Computer literacy and experience of working with computer office applications.</p>
02	<p>Senior Technical Superintendent– 1 (UR) in Power & Controls, EE Dept.</p> <p>Essential: a) First Class ME/MTech in Power Electronics/Power Systems/Control/ Instrumentation with First class in BE/BTech and b) at least 8 years of relevant experience of which at least 3 years of experience at postgraduate level in conducting experimental research.</p> <p>Desirable: a) Strong communication skills b) i) Experience in experimental research, ii) Experience in lab establishment iii) Proficiency in hardware experimentation related to power electronic converters iv) PCB design, v) Strong programming skills with proficiency in C/Python/LabVIEW, MATLAB and vi) Familiarity with application software like PSS/E, PSCAD, Power World Simulator, DigSilent, FPGA & DSP Programming, Network Programming</p>
03	<p>Junior Medical Officer – 1(UR)</p> <p>Essential: a) MBBS degree with at least 55% marks and b) at least 6 years of relevant experience OR at least 3 years of relevant experience after 2 years of PG specialization in any area.</p> <p>Note: a) Experience should be after completing internship, out of which a minimum of 3 years should be in an established Hospital/Health Center/ Dispensary attached to institutions of repute/Public Sector Units b) possess Permanent Registration Number and c) stay on campus mandatory.</p> <p>Desirable: Master or Diploma in OG/ Pediatrics/ Emergency Medicine/General Medicine.</p>
04	<p>Junior Psychological Counsellor – 1 (UR)</p> <p>Essential: a) Master’s Degree in Psychology with at least 55% Marks or equivalent CGPA from a recognized University/Institution, and b) at least 2 years of relevant experience in counselling as a clinical psychologist in a medical/reputed academic institute /any other organization of repute in Pay Level 6 or equivalent, and c) stay on campus mandatory.</p> <p>Desirable: Experience in counselling young adults living in a residential campus of an academic institution of repute.</p>
05	<p>Junior Engineer (Civil) – 2 (UR-2)</p> <p>Essential: a) BE/BTech in Civil Engineering with first class from a recognized University/Institution, and b) at least 3 years of relevant experience. Experience shall be in any state/central government organizations/private large construction firms of National and International repute.</p>

06	Junior Engineer (Electrical) – 2 (UR-2) Essential: a) BE/BTech in Electrical Engineering/ Electrical & Electronics Engineering with first class from a recognized University/Institution, and b) at least 3 years of relevant experience. Experience shall be in any state/central government organization/private large construction firms of National and International repute.	
07	Technical Superintendent (TS) - 7	
	Post No.	Department & Vacancies
		Essential, desirable qualifications and experience
07 (a)	Biomedical Engineering – 1 (OBC) (Lien vacancy – Pl. refer ‘Note’ under Point no. 1)	Essential: First Class BE/BTech in Biomedical Engineering/ Mechanical Engineering/ Electrical Engineering/ Computer science/Instrumentation Engineering/ Electronics Engineering/Electrical & Electronics Engineering/ Electronics & Communication Engineering with at least 3 years of relevant experience Desirable: a) Experience of software programming, operating knowledge of Linux, biomedical devices instrument operational experience.
07 (b)	Chemical Engineering – 1 (EWS)	Essential: First Class BE/BTech in Chemical Engineering from a recognized University/ Institution with at least 3 years of relevant experience Desirable: Experience of handling various high end research equipment like XRD, Raman spectroscopy, SAXS, HPLC, PIV etc.
07 (c) (i)	Civil Engineering -2 (UR-1; SC-1)	Geotechnical Engineering Essential: First class ME/MTech in Geotechnical Engineering with at least 1 year of relevant experience OR First-class BE/BTech in Civil Engineering with at least 3 years of relevant experience. Desirable: a) Demonstrating experiments and preparation of Lab manuals for UG and PG level students b) Ensuring maintenance of all the Geotechnical engineering labs c) Tendering process of lab equipment’s & consumables for conducting the experiments. d) Maintenance of the high-end equipment in Advanced Geotechnical Engineering Labs e) Providing training to all the UG & PG students to handle the Geotechnical Engineering lab equipment.
07(c) (ii)		Transportation Engineering Essential: First class ME/MTech in Transportation Engineering with at least 1 year of relevant experience OR First-class BE/BTech in Civil Engineering with at least 3 years of relevant experience.

		<p>Desirable:</p> <ul style="list-style-type: none"> a) Should be able to handle both traffic engineering and pavement engineering labs b) Demonstrating experiments and preparation of Lab manuals for UG and PG level students c) Ensuring maintenance of all the Transportation engineering labs d) Providing training to all the UG & PG students to handle the Transportation Engineering lab equipment.
07(d)	Computer Centre -1 (EWS)	<p>Essential: First Class BE/BTech/MCA/MSc in Computer Science/IT/Electronics with at least 3 years of web design/development experience</p>
07 (e)	Materials Science and Metallurgical Engineering – 1 (UR)	<p>Essential: a) First Class BE/BTech/MCA or equivalent in Computer Science & Engineering Discipline with at least 3 years of relevant experience and certification in any one of LPIC-2/LPIC-3/LFCS/LFCE/OCA/RHCE/GCUX/ CompTIA Linux is mandatory</p> <p>Desirable:</p> <ul style="list-style-type: none"> a) Knowledge and experience of Linux operating systems (RHEL/CentOS/Fedora) and Windows servers, workload management systems - SLURM, Torque, OpenPBS, distributed and parallel file systems - NFS, PVFS, Lustre, Networking and Security - management of InfiniBand/ gigabit switches; b) Knowledge of HPC server hardware including but not limited to HP, Dell, SuperMicro and Lenovo architectures, Cluster Health Monitoring; c) Knowledge of C, C++, MPI, Shell scripting, Awk, Python; d) Installation and troubleshooting of open-source software; and e) Website management - HTML, CSS, PHP, MySQL, JavaScript
07 (f)	Mechanical and Aerospace Engineering – 1 (OBC)	<p>Essential: First Class BE/BTech in Mechanical/Automobile/Production/ Manufacturing /Aerospace/Mechatronics with at least 3 years of relevant experience.</p> <p>Desirable: a) Experience in operation of conventional and advanced machines, Thermal engineering labs, Fluid dynamics lab, Material testing, b) Familiarity with CAE Software, and/or c) Exposure to Tool room, Measuring instruments, Installation & commissioning of instruments.</p>

08	Junior Technician (JT) – 8		
	Post No.	Department & Vacancies	Essential, desirable qualifications and experience
	08 (a)	Chemical Engineering – 1 (EWS)	Essential: First Class BE/BTech in Chemical Engineering with at least 1 year of experience in relevant area OR First-Class Diploma in Chemical Engineering with at least 3 years of experience in relevant area.
	08 (b)	CMD (Electrical Supervisor) –1 (UR)	Essential: First Class Diploma in Electrical Engineering/Electrical & Electronics Engineering from a recognized Institute and 11KV license/ Supervisory license with at least 3 Years of experience in Operation & Maintenance of 33KV/11KV substations, HT & LT Equipment, Domestic Wiring and Industrial Wiring OR First class with ITI/NCVT in Electrician Trade with 11KV License/Supervisory license with at least 10 years of experience in Operation & Maintenance of 33KV/11KV Substations, HT & LT Panels, Domestic wiring & Industrial wiring
	08 (c) (i)	Electrical Engineering – 3 (UR-1; ST-1; EWS-1)	Communications & Signal Processing: Essential: First Class BE/BTech in Electronics & Communication Engineering from a recognized University/ Institution with at least 1 year of relevant experience OR First-Class MSc in Electronics from a recognized University/Institution with at least 1 year of relevant experience OR First-Class Diploma in Communications/ Signal Processing from a recognized University/ Institution and knowledge of computer applications with at least 3 years of relevant experience. Desirable: Hands on experience with oscilloscopes, signal generators, waveform analyzer, programmable FPGAs, USRPs, and other communications and signal processing hardware.
8(c) (ii)		Power Electronics and Power Systems: Essential: First Class BE/BTech in Electrical Engineering/ Electrical & Electronics Engineering from a recognized University/Institution with at least 1 year of relevant experience, OR First-Class Diploma in Electrical Engineering/Electrical and Electronics Engineering from a recognized University/Institution with at least 3 years of relevant experience. Desirable: a) Proficiency in hardware experimentation related to power electronic converters b) PCB design, and c) Good communication skills.	

	8(c) (iii)		<p>Microelectronics & VLSI:</p> <p>Essential: First Class BE/BTech in Electronics/Electrical Engineering/ Electrical & Electronics Engineering from a recognized University/Institution with at least 1 year of relevant experience OR First Class MSc in Electronics from a recognized University/ Institution with at least 1 year of relevant experience OR First Class Diploma in Electronics/Electrical Engineering/Electrical & Electronics Engineering from a recognized University/ Institution and knowledge of Computer Applications with at least 3 years of relevant experience.</p> <p>Desirable: PCB board design, soldering & ESD, High-end chip characterization & instrument handling, Chip characterization knowledge, Scripting knowledge.</p>
	08 (d)	Physics – 3 (UR-2; OBC-1)	<p>Essential: First class in MSc (Physics) or First-class BE/BTech (Electrical/Electronics/Instrumentation) with at least 1 year of subject-related technical experience and knowledge in Computer Applications. OR First-class in BSc (Physics as a subject) with at least 3 years of subject-related technical experience and knowledge in Computer Applications.</p> <p>Desirable: Experience in Clusters management and Linux and Windows installations, License management in clusters and workstations.</p>
09	<p>Multi Skill Assistant Gr.I (Electrical)– 1(OBC)</p> <p>Essential: a) First Class ITI in Electrician Trade with wireman license and b) at least 5 years of experience (including 1 year Apprenticeship) in 33KV MRS or 11 KV substations, HT equipment, Domestic wiring & Industrial wiring.</p>		

05. Application Fee Payable:

- i) Rs 500/- (Rs Five hundred rupees only). The candidate applying for more than one post shall pay fee of Rs 500/- per each post.
- ii) Candidates eligible for reservation under Scheduled Castes (SC), Scheduled Tribes (ST), Persons with Disabilities (PwD), EWS and Women candidates are exempted from Fee payment.

06. General instructions:

1.	Candidate must be citizen of India.
2.	Candidates are required to submit ONLINE applications only. Printout of the ONLINE application form is not required to be submitted to the Institute. OFFLINE applications, if submitted, will be summarily rejected.
3.	Online mode of applications can be accessed through the link: https://iith.ac.in/careers/
4.	Please read 'General Instructions' to the candidates on the online application portal carefully.
5.	Candidates, who wish to be considered against vacancies reserved / to seek age relaxation, must submit requisite valid certificate issued by the Competent Authority along with their online application for the examination/verification, otherwise, their claim for SC/ST/OBC/EWS status will not be entertained and their applications will be considered under General (UR) category. Similarly, the candidates who wish to seek age relaxation under PWD category, must submit requisite valid certificate issued by the competent authority along with their online application for the examination/verification, otherwise their claim will not be considered. Note: a) OBC certificate should have been issued on a date within 2 (two) years of the last date of receipt of application as mentioned in the Advertisement. b) The candidates submitting application under EWS category should upload a valid EWS certificate issued for the current financial year.
6.	Before submitting the online application, the candidate must ensure that he / she fulfills all the eligibility criteria for the post for which she / he is applying as detailed for the respective post. Candidates will be short-listed for Test/Interview based on the information provided by them in their online applications. If at any subsequent stage, the information provided/claim made by the applicant is found to be false, his / her candidature will be cancelled at any stage of the recruitment process and if appointed, services will be terminated without any notice or compensation.
7.	The cut-off date for reckoning Upper Age limit, qualification and Post Qualification Experience is the last date of submission of online application i.e. 11.10.2021. Relevant experience gained after the minimum qualifying degree/course will only be taken into consideration. Part-time employment experience will not be considered.
8.	Exact percentage should be mentioned in percentage of marks column. e.g. 59.9% should NOT be rounded off to 60%.
9.	Calling a candidate for test/interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his/her conditions specified in the application will be accepted.
10.	The Institute reserves the right to restrict the number of candidates for written / skill test / interview to a reasonable limit on the basis of qualifications, level and relevance of experience higher than the minimum prescribed in the advertisement and other academic achievements. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons therefore.
11.	Applications will be summarily rejected if not all the relevant certificates (Experience / Caste / Educational/Proof of DOB etc.) are uploaded as per the instructions. The certificates of work experience should be in proper format i.e. it should clearly state his/her designation, period of service in the particular organization, nature of work assignment(s) and the pay. The experience letter should be on the organization's letterhead, bear the Date of issue, Name and Designation of the issuing authority along with their Signature and Stamp. Pay slips/Office orders/Appointment orders or any other documents shall not be considered as proof of Experience.

12.	The Institute has a right to decide the mode of screening and testing the applicant for shortlisting and selection. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of Appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
13.	Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application, as correspondence shall be made by the Institute through e-mail only.
14.	In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final. Interim correspondence will not be entertained and replied to.
15.	All the candidates shall produce self-attested copies of all the certificates (educational/caste/experience) along with originals for verification at the time of interview / written test/skill test. No Travelling Allowance (TA) shall be paid to the candidates for attending the trade test/skill test/written test/ proficiency test.
16.	Candidates working under Central / State Govt. / Public Sector Undertakings / Autonomous Bodies/ Universities should produce 'No Objection Certificate (NOC)' at the time of interview / written test/ skill test / certificate verification without which the Candidate will not be allowed for interview/ written test/ skill test.
17.	The Institute reserves the right not to fill up any or all advertised posts; cancel the advertisement in whole or in part without assigning any reason. The decision of the Institute in this regard shall be final. The Institute strives to have a workforce, which reflects gender balance, and women candidates are encouraged to apply. Decision of the Institute in all matters relating to the eligibility of the candidate, skill/written test and selection shall be final and binding on all the candidates. No correspondence or personal inquiries shall be entertained.
18.	Application forms incomplete in any way or not having required educational / experience certificates / without prescribed application fee or the latest photograph is liable to be rejected without intimation. The submitted photograph must be taken within the last one month.
19.	Educational qualifications prescribed in this advertisement must have been obtained from a recognized Board/Council/University/Institute.
20.	First Class degree/post graduate degree/diploma means and implies 60% marks or an equivalent CGPA in a grade point scale, wherever grading system is followed.
21.	Wherever 55% of the marks is specified, an equivalent CGPA in a grade point scale, is also accepted.
22.	BE/BTech should be of 4 years duration, Diploma must be of 3 years duration.
23.	'Years of Experience' wherever prescribed is the minimum years of experience required and candidates with longer years of experience may apply.
24.	'Relevant experience' means experience related to the area of the post advertised. Screening Committee will determine relevancy of experience and its decision will be final.
25.	Any legal dispute arising out of the advertisement may be challenged in the high court of Telangana.
26.	All information/corrigendum related to this advertisement/updates on recruitment shall be posted only on Institute's website. The candidates are advised to check the Institute's website on regular basis.
27.	Last date of closing of online application is 11.10.2021, 05.00 PM IST

**Sd/
Registrar**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

OTHER BACKWARD CLASSES (OBC) CERTIFICATE

This is to certify that Shri/Smt./Kum. _____ Son /
Daughter of Shri / Smt. _____ of _____ Village/Town

_____ District / Division _____ in the _____ State
belongs to the _____ Community which is recognized as a backward class
under the Govt. of India, Ministry of Social Justice and Empowerment's resolution nos:

1. Resolution No. 12011/68/93- BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No.186 dated 13/09/93.
2. Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
3. Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
4. Resolution No. 12011/96/94-BCC dated 09/03/96.
5. Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
6. Resolution No. 12011/13/97-BCC dated 03/12/97.
7. Resolution No. 12011/99/94-BCC dated 11/12/97.
8. Resolution No. 12011/68/98-BCC dated 27/10/99.
9. Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
10. Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
11. Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No.210 dated 21/09/2000.
12. Resolution No. 12015/9/2000-BCC dated 06/09/2001.
13. Resolution No. 12011/1/2001-BCC dated 19/06/2003.
14. Resolution No. 12011/4/2002-BCC dated 13/01/2004.
15. Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No.210 dated 16/01/2006.

Shri/Smt./Kum. _____ and his/her family ordinarily
reside(s) in the _____ District / Division of _____ State. This is also to
certify that he / she does not belong to the Persons/sections (Creamy Layer) mentioned in Column 3
of the Schedule to the Government of India, Department of Personnel & Training O.M. No.
36012/22/93-Estt.(SCT) dated 08/09/93, which is modified vide OM No. 36033/3/2004 Estt. (Res.)
dated 09/03/2004 and O.M. No. 36033/3/2004-Estt.(Res) dated 14/10/2008, again further modified
vide O.M No. 36036/2/2013-Estt.(Res) dated 30/05/2014.

Dated:

District Magistrate / Competent Authority

Seal

Annexure-B

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari _____
son/daughter of _____ of village/town _____
_____ in District/Division _____ in the
State/ Union Territory _____ belongs to the
_____ community which is recognized as a backward class under the
Government of India, Ministry of Social Justice and Empowerment's Resolution No.
_____ dated _____*. Shri/Smt./Kumari
_____ and/or his/her family ordinarily reside(s) in
the _____ District/Division of the _____
State/Union Territory. This is also to certify that he/she does not belong to the persons/sections
(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department
of Personnel & Training O.M. No. 36012/22/93 – Estt. (SCT) dated 08.09.1993**.

District Magistrate
Deputy Commissioner etc.

Dated:

Seal

*-The Authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the Candidate is mentioned as OBC.

** -As amended from time to time.

Note: - The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act., 1950

Note:

- 1) The applicant should submit his/her OBC certificate in any one of the prescribed Pro-forma under Annexure-A or Annexure-B.**
- 2) OBC certificate should have been issued on a date within two (2) years of the last date of receipt of application as mentioned in the Advertisement.**
- 3) The certificate, if submitted in any other format will be summarily rejected and his/her candidature will be considered against the Unreserved category subject to satisfying the prescribed criteria under Unreserved category.**

Annexure-C

FORM OF CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/ Street _____ Post Office _____ District _____ in the State /Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of the his/her 'family'** is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq.ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq.yards and above in areas other than the notified municipalities.

Shri/Smt./Kumari _____ belongs to the caste _____ which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Recent Passport size attested photograph of the applicant

Signature with seal of Office:

Name:

Designation:

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Note:

- 1) The candidates submitting application under EWS category should upload a valid EWS certificate issued for the current financial year (FY 2021-22).
- 2) The certificate, if submitted in any other format or not issued in the current financial year will be summarily rejected and his/her candidature will be considered against the Unreserved category subject to satisfying the prescribed criteria under Unreserved category.

PROFORMA FOR NO OBJECTION CERTIFICATE

(Please submit the following certificate from your present employer on the Official letterhead)

It is certified that Shri/Smt./Kumari_____ is currently employed in our Organization/Institute in the position of_____ with effect from_____ and drawing salary of Rs._____ in the Pay Level_____.

We have no objection to his/her applying for the position of _____ at the Indian Institute of Technology Hyderabad.

This is also to certify that no vigilance case or disciplinary case is pending or contemplated against Shri./Smt./Kumari._____

In case he/she is selected for the applied post at IIT Hyderabad, he/she will be relieved of his/her current position and allowed to join IIT Hyderabad within a period of_____ months.

Date:

Signature:

Name of the Issuing Authority:

Designation:

Seal

Note:

Candidates working under Central / State Govt. / Public Sector Undertakings / Autonomous Bodies/ Universities should produce ‘No Objection Certificate (NOC)’ at the time of interview / written test/ skill test / certificate verification without which the Candidate will not be allowed for interview/ written test/ skill test.

MODEL PROFORMA FOR EXPERIENCE CERTIFICATE

(Please submit the following certificate from your employer(s) on the Official letterhead)

Date.....

This is to certify that Shri/Smt./Kumari_____ was/is an employee of this Organization/Institute/Department/Ministry and duties performed by him/her during the period(s) are as under:

Name of post held	From dd/mm/yy	To dd/mm/yy	Total period dd/mm/yy	Nature of Appointment- Permanent, Regular, Temporary, Part-time, Contract, Guest, Honorary etc.	Department/ Cadre / Field of experience
(1)	(2)	(3)	(4)	(5)	(6)
Pay Level (if applicable) and last salary drawn	Worked at level/middle level/head of Branch	supervisory management	Duties performed/experience gained in brief in each post (please give details, if need be, in an attached sheet) (in case of Medical posts, please mention field of specialization)		
(7)	(8)		(9)		

It is certified that the above facts and figures are true and based on service records available in our organization/Institution/Department/Ministry.

Signature:

Name of the Issuing Authority:

Designation:

Seal